

REGULATION OF INCENTIVE AWARDS FOR ACADEMIC STAFF, INVITED PROFESSORS AND TEACHERS AT GEORGIAN TECHNICAL UNIVERSITY

Article 1. GENERAL ASPECTS

This regulation defines the rules and conditions for awarding incentives to the academic staff (hereinafter - the staff), invited professors and teacher staff of the Georgian Technical University (hereinafter - the University). For this purpose, the incentives are associated with the use of innovative teaching and learning methods by the staff. This regulation aims to promote innovative learning and teaching within the university and to increase the staff motivation.

Article 2. ORGANIZING A COMPETITION WITH THE AIM OF AWARDING INCENTIVES TO THE STAFF

1. In order to award incentives to the staff, the University holds a competition at least once during the academic year. The head/heads of the relevant basic educational unit (faculty, school) of the university have the right to initiate the competition. The competition is announced on the basis of the Rector's order, which sets the terms of the competition and the list of documents to be submitted;
2. Based on the results of the competition, the decision about awarding incentives to the staff is made by the Rector of the University within the scope of his discretionary power;
3. The decision about awarding incentives to the staff is made considering the results of the previous academic year;
4. Each faculty can select the staff in two nominations:
 - a) The best professor/invited professor/teacher of the year at the faculty;

- b) Innovator professor/invited professor/teacher of the year at the faculty;
5. The faculty/school, the relevant academic department and the staff are responsible for the accuracy of the information about the staff. In case of revealing incorrect information, the issue will be submitted to the Faculty Ethics Commission for appropriate reaction.

Article 3. COMPETITION COMMISSION AND CONDITIONS

1. In order to organize a competition, the Competition Commission is formed by the order of the Rector, which may include representatives of the administrative staff/school, representatives of the academic/invited staff/teacher staff and support staff of the University and the Faculty; the Competition Commission is authorized to involve experts and/or other persons in the work of the Commission for the effective implementation of its activities;
2. The Competition Commission determines the evaluation standards of the candidates;
3. The Commission may decide on issues within its competence (selection of candidates, identification of winners, holding a competition-award ceremony, etc.) if more than half of the members of the list are present at the meeting;
4. In order to participate in the competition, the staff is obliged to submit an application to the Competition Commission and the documents required by the order of the Rector issued for announcing the competition;

Article 4. IDENTIFYING THE WINNER

1. From the candidates, selected according to the standard established by the Competition Commission, the winner is considered to be the one who receives more than a half of the votes on the list of the Competition Commission;
2. The winning staff is awarded with symbolic prizes and a certificate;
3. The budget of the relevant faculty may provide a cash award for the winning staff.