

Dear Mr. Aleqsanyan, Below we present the Quality Assurance Center Procurement Request for **Autumn 2021**.

### PROCUREMENT REQUEST

N	Name of the Product, Work or Service	U/M	Amount	Price, thousand AMD	Technical specifications / requirements
1.	Purchase of External Evaluation service of ERASMUS+ CBHE 585760 "PRINTeL" Project ( <a href="http://www.printel.am">www.printel.am</a> / 15.10.2017-15.10.2021) outcomes	pc.	1	1 600	<p><b>The works to be done:</b></p> <ul style="list-style-type: none"> <li>- Evaluate the project outcomes according to the Project plan.</li> <li>- Assess the project impact at institutional level in accordance with the objectives envisaged in the Project.</li> <li>- Assess the project sustainability/continuity at institutional level.</li> <li>- Prepare a report on Project outcomes, accompanied by relevant recommendations for further consideration.</li> </ul> <p><b>Required capabilities:</b></p> <ul style="list-style-type: none"> <li>- Knowledge of up-to-date innovative teaching and learning methods.</li> <li>- Participation in EU projects, including Erasmus + CBHE projects, the evaluation experience of which will be considered as an advantage.</li> <li>- Excellent fluency in English, tested by relevant experience.</li> <li>- Expertise in project management and quality assurance.</li> </ul> <p><b>Additional requirements:</b></p> <ul style="list-style-type: none"> <li>- Familiarity with the terms of the ERASMUS + CBHE project implementation guide, presented in the following document:  <a href="http://printel.am/uploads/page/pdf_en/Guidelines%20for%20the%20Use%20of%20the%20Grant_09.01.2018.pdf">http://printel.am/uploads/page/pdf_en/Guidelines%20for%20the%20Use%20of%20the%20Grant_09.01.2018.pdf</a></li> </ul>

					<p><b>Expected result:</b></p> <ul style="list-style-type: none"> <li>- Independent project evaluation report.</li> </ul> <p><b>Location and duration:</b></p> <ul style="list-style-type: none"> <li>- The work is carried out in Yerevan State University (YSU), as well as online by e-communication with other 8 beneficiary universities (Armenia, Georgia, Belarus).</li> <li>- Start of the work: September 10, 2021.</li> <li>- The deadline of the report submission: October 10, 2021.</li> </ul> <p><b>Documents to be submitted:</b></p> <ul style="list-style-type: none"> <li>- The motivation letter and CV in English should be sent to the following e-mail address: <a href="mailto:abudaghyan@ysu.am">abudaghyan@ysu.am</a>.</li> </ul>
2.	Purchase of financial audit service for ERASMUS+ CBHE 585760 “PRINTeL” Project ( <a href="http://www.printel.am">www.printel.am</a> / 15.10.2017.-15.10.2021)	pc.	1	3 200	<p><b>The works to be done:</b></p> <ul style="list-style-type: none"> <li>– Prepare the Report of Factual Findings on the Final Financial Report.</li> </ul> <p><b>Required capabilities:</b></p> <ul style="list-style-type: none"> <li>– The organization must have at least 5 years of experience in financial auditing.</li> <li>– Auditing staff must have at least 3 years of experience in financial auditing.</li> <li>– Auditing staff must have at least one ERASMUS + CBHE project audit experience.</li> <li>– Excellent fluency in English, tested by relevant experience.</li> <li>– Auditing staff should be familiar with the terms of financial audit of ERASMUS + CBHE projects, which are presented in the following document: <a href="http://printel.am/uploads/page/pdf_en/Financial%20Audit%20Certificate%20Report.pdf">http://printel.am/uploads/page/pdf_en/Financial%20Audit%20Certificate%20Report.pdf</a></li> </ul> <p><b>Additional requirements:</b></p> <ul style="list-style-type: none"> <li>– Auditing staff should be familiar with the terms of the ERASMUS + CBHE project implementation guide, presented in the following document:</li> </ul>

					<p><a href="http://printel.am/uploads/page/pdf_en/Guidelines%20for%20the%20Use%20of%20the%20Grant_09.01.2018.pdf">http://printel.am/uploads/page/pdf_en/Guidelines%20for%20the%20Use%20of%20the%20Grant_09.01.2018.pdf</a>:</p> <p><b>Expected result:</b></p> <ul style="list-style-type: none"> <li>- Report on Project Financial Audit in accordance with the set format.</li> </ul> <p><b>Location and duration:</b></p> <ul style="list-style-type: none"> <li>- The work is carried out in Yerevan State University (YSU), when necessary, also online by e-communication with other 8 beneficiary universities (Armenia, Georgia, Belarus).</li> <li>- Start of the work: October 25, 2021.</li> <li>- The deadline of the report submission: November 25, 2021.</li> </ul> <p><b>Documents to be submitted:</b></p> <ul style="list-style-type: none"> <li>- The profile of the organization and auditing staff members' CVs in English should be sent to the following e-mail address: <a href="mailto:abudaghyan@ysu.am">abudaghyan@ysu.am</a>.</li> </ul>
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According to the 3<sup>rd</sup> Article of the Framework Agreement signed between the European Commission and the Government of the Republic of Armenia in 2006, purchase of services within Erasmus + Project is exempt from all taxes (including VAT) and duties.

Director of Quality Assurance Center

A. Budaghyan

*8 April 2021*