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## ERASMUS+ PRINTeL Project

**“Change in Classroom: Promoting Innovative Teaching & Learning to Enhance Student Learning Experience in Eastern Partnership Countries”**

### MINUTES OF THE 4<sup>TH</sup> COORDINATION MEETING

16 November 2020

**Venue:** Zoom Video Conference

**Agenda** is attached to this document

**Attendees:** 17 contact persons from PC and EU partner institutions and VATL Portal administrator (YSU)

*(See the attached attendance list of the Coordination Meeting)*

**Working language:** English

The 4<sup>th</sup> Coordination Meeting of PRINTeL Project was held by Zoom conditioned by Covid-19 pandemic on 13:30, November 16, 2020 in accordance with the defined schedule. Mr. Armen Budaghyan, the Head of the PRINTeL Project took the opening speech at the meeting. He introduced the aim of the Coordination Meeting, which is the discussion and planning of the activities to be implemented by the end of the Project. He then provided a detailed presentation of activities which are yet planned and already carried out in 2020. Mr. Budaghyan outlined those measures foreseen to be conducted from November 2020 to October 2021. He noted that there are still rather easygoing tasks, the performance of which has been already initiated and is in the process. Afterwards, the participants launched discussions on the forthcoming activities in accordance with the Project work-plan.

At the beginning the carried out works on the activity **1.6. Establishment of 18 Technologically Enhanced Active Learning Classrooms (ALC) at TSDCs by 9 PC HEIs** within the frames of the **WP.1. “Strengthening TSDCs in PC HEIs”**, as well as the existing issues were presented. The Head of the Project first noted that major part of the planned equipment has been already purchased and set in 9 PC HEIs. He mentioned that the main deliverable of this activity is the establishment of 18 operational ALC for teacher trainings with the provision of corresponding brief reports with relevant photos by PC HEIs. The

deadline of the activity is **November 2020 - February 2021**, although, the equipment is already purchased for PC HEIs and the installation works are currently being carried out. Regarding the task **1.6.1. Installation of the purchased equipment in TSDCs**, it was remarked that the deadline of the works on equipment installation purchased by the last tender is set from **01 November to 31 January**. The Head of the Project also mentioned that the PC HEIs from Armenia and Belarus have already procured the planned equipment and only the PC HEIs from Georgia are to procure. He specifically noted that the deadline of the equipment procurement is **December 2020**. The deadline of the next task of **1.6.2. Operationalization of the ALCs at PC HEIs** is set on **28 February 2021**. The Meeting participants asserted that operationalization works on ALC are being carried out in their HEIs.

Later Mr. Budaghyan introduced the planned activities and the timetable of **WP.3. “Creating Virtual Academy of T&L (VATL)”**. It was mentioned that certain works have been already implemented on the activity **3.3. Establishment of 9 Lecture Capture/Recording Studios (LRS) by PC HEIs**. However, it is necessary to have 9 operational LRS for OER content development with the provision of corresponding brief reports with relevant photos by all 9 PC HEIs within the timeframes of the activity, i.e. **November 2020- February 2021**. By **01 November 2020 – 31 January 2021** the installation works of the equipment procured for 9 studios must be completed in accordance with the task **3.3.1. Installation of the purchased equipment in LRS** timeframes. Mr. Budaghyan noted that upon completion of works it is envisaged to hold a meeting with the main company supplying the equipment to get detailed instructions on equipment operation and relevant issues.

Further, the Head of the Project introduced issues on the next **WP.4. “Raising Awareness on Innovative T&L”**. The timetable of this WP is **November 2020 -February 2021**. By the deadline of this term 5 functioning communities have to be established with the provision of corresponding brief reports by PC HEIs on the number of involved staff. The activities and tasks to be implemented within this WP were introduced by Mr. A. Avagyan, the Head of the Laboratory for New Technologies of YSU IT Education and Research Center, YSU VATL Portal Administrator. Mr. Avagyan gave a detailed power-point presentation on conducted works and covered issues on VATL Portal operation, exploitation, membership, installation of respective courses, organized portal discussions, etc. (WP 4.1 - 4.1.1, 4.1.2, 4.1.3). The presenter also mentioned that VATL Portal

- has already 115 registered members,
- has launched 5 VATL discussions,
- has founded 10 Course categories,
- has installed 107 Courses.

Later, Mr. Budaghyan went on power-point presentations introducing the activity **4.2. Establishment of VATL Forum on innovative T&L by EU HEIs**, the timeframe of which is from **February to May 2021**. The Head of the Project mentioned that it will be necessary to consider the main issues related the task **4.2.1. Establishment of an annual VATL Forum (virtual conference) to promote dialogue amongst academic communities (including VATL virtual communities), to share and discuss specific topics and issues in innovative T&L**. He confirmed the importance to complete this task by the direct consulting of EU

partners. Ms. Marina Solen, the Coordinator from Barcelona University found it advisable to organize a separate meeting of EU partner HEIs with the Project Coordination Committee for further clarification of tasks. The idea was shared by Mr. Chris Van Keer from KU Leuven, who also stated that each University has to offer the topic and format to conduct the forum. He mentioned the use of LinkedIn to be helpful in these discussions as well. The timeframe of this activity is **01 March - 30 April 2021**. The tasks and the respective works of **4.2.3.** and **4.2.4.** of the **WP 4** were also considered.

Further, the Head of the Project talked over the goal of the activity **4.3. Creation of VATL's social networking services by PC HEIs** of **WP 4**, the deadline of which is defined from **December 2020** to **March 2021**.

The next work package covered during the meeting was the **WP 5. "Quality Control & Monitoring (QC&M)"**. Mr. Budaghyan stated that mainly EU partners are involved in the implementation of this WP. He also noted that the Quality Assessment of the works envisaged by WP 1 has already been made by KU Leuven, whereas the Internal monitoring and Evaluation of WP 2 and WP 3 will be carried out in **December 2020** and **July 2021**. He also mentioned that it was foreseen to hold a Quality Evaluation Committee Meeting in Porto University, which was cancelled due to pandemic.

Afterwards, the issues on activity **5.3. Evaluation of the quality of project's WPs: WP2, WP3, WP4, WP6 by EU HEIs** to be accordingly carried out by FHJ, UB, U.PORTO and LiU were covered. The timeframe of this activity is from **December 2020** to **June 2021**.

Mr. Budaghyan also spoke about the task **5.3.1. Quality Evaluation Committee (QEC) Meeting in Porto**, which is envisaged to hold in **June 2021** in the University Porto in case the situation with pandemic improves.

The Head of the Project went on covering the additional activities (see the power-point presentation). He mentioned there are certain project budget savings which may be used on extra activities. In his turn, Mr. Chris Van Keer emphasized the role of PRINTeL Project as a timely and important initiative in the period of pandemic, which has been useful not only for PC HEIs, but for EU HEIs as well. He also highlighted the importance of the Project continuity.

Mr. Budaghyan next introduced the activities foreseen in the period of January-May 2021 within the last **WP.6. "Dissemination & Exploitation"**. It is planned to implement the activity **6.2. Production and dissemination of project's E-Newsletters N5 and N6 by PC HEIs**, from which the Production of Project Newsletter #5 on the activities 2.3-2.5, 3.6 and 6.2 is foreseen to carry out from **01 November, 2020** to **31 January, 2021** by the Georgian Technical University, whereas the Production of Project Newsletter #6 on the activities 1.6, 3.3, 4.1-4.4, 6.4 is foreseen to carry out from **01 February, 2021** to **31 May, 2021** by the Belarusian State University.

Afterwards, the topic of **PRINTeL Project Information Dissemination Seminar**, which had to be taken place in Belarusian State University and was cancelled due to the evident reasons was covered. It was mentioned that the seminar will be held in **April 2021**, if nothing interferes.

All the interested questions were also clarified.

At the end of the Coordination Meeting all the participants acknowledged the detailed and accurately formed working-plan. They mentioned that the existing timetable and made clarifications will assist in tasks implementation in-time and at proper level.

The participants also expressed their hope that all the following meetings and seminars will take place in face to face format.